

**Inspector General Criminal Investigator Academy (IGCIA)
Continuing Professional Education (CPE)**
Basic Non-Criminal Investigator Training Program (BNCITP)

(dated 04/26/13)

Course Overview

The BNCITP is a 2-week training program designed to familiarize general investigators and other Inspector General employees with basic criminal, civil, and administrative legal concepts and procedures, common fraud schemes, and investigative techniques typical to the IG community. This is an interactive program during which students conduct interviews, write investigative reports, and participate in mock presentations of a criminal case and an administrative hearing. BNCITP is appropriate for federal, state/local, and military Inspector General personnel who conduct civil and/or administrative investigations, as well as those who support criminal investigations, such as auditors and inspectors/evaluators.

Continuing Professional Education

Government Auditing Standards: Auditors, who follow the Yellow Book, Generally Accepted Government Auditing Standards (GAGAS), need to maintain their professional competence through continuing professional education (CPE) and earn a total of 80 hours of CPE in every 2-year period. One CPE hour may be earned for each 50 minutes of participation in group activities and programs that qualify under GAGAS.

Auditor participants who have successfully completed BNCITP should follow GAGAS and their respective OIG's guidance in determining the type (government or non-government) and calculating the number of CPEs that can be claimed. For example, an auditor attending the program could earn up to 9 CPEs per day if all of the subject matter presented on a daily basis appropriately enhances the auditor's professional proficiency or provides professional and technical development. Please note that up to 7 CPEs could be earned on the final day of the program as it concludes 2 hours earlier than the prior days of instruction.¹

Professional Auditor Organizations and Licensed Auditor Professionals: Auditors who complete the program and who are members of professional organizations and/or are licensed professionals need to be cognizant of the CPE requirements of their respective professional organizations or licensing bodies. Please note that neither this program nor the provider, the CIGIE Training Institute's IGCIA, have been certified under the National Association of State Boards of Accountancy (NASBA) CPE standards.

Quality Standards for Inspection and Evaluation: Inspectors and evaluators, who follow the *Council of Inspectors General on Integrity and Efficiency (CIGIE) Quality Standards for Inspection and Evaluation*² need to maintain their professional competence through training and should strive to earn a total of 80 hours biennially but minimally earn 40 hours of training biennially. **Inspector and evaluator participants who have successfully completed the BNCITP should follow the Blue Book and their respective OIG's guidance in calculating the number of training hours that can be claimed.** For example, an inspector or evaluator attending the program could earn up to 9 training hours per day. Please note that up to 7 hours could be earned on the final day of the program as it concludes 2 hours earlier than the prior days of instruction.³

¹Calculations based on *Government Auditing Standards* 2011 Revision, GAO-12-331G, December 2011 and *Government Auditing Standards: Guidance on GAGAS Requirements for Continuing Professional Education*, GAO-05-568G. (www.gao.gov)

2Council of Inspectors General on Integrity and Efficiency Quality Standards for Inspection and Evaluation, January 2012.

3For consistency across the CIGIE audit, and inspection and evaluation communities, the same calculations were used for CPEs and training hours.

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